

Substantial Equivalence (SE) Assessment for Alberta Nursing Students



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Step 1: Enrollment

[Enrol on the Alberta Health Care Aide \(HCA\) Directory](#) and complete the personal and education information sections of the application form.

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Step 2: Fees

Alberta Nursing students are exempt from completing the formal assessment and paying the assessment fee until December 31, 2022.



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Step 3: Transcripts

Submit your transcript.

Submit a PDF copy of your unofficial or official transcript to the Alberta HCA Directory via email or mail.

Alberta HCA Directory Assessment Contact:

Email: assessment@albertahcadirectory.com

Mailing address: St. Albert Trail Place
13163 146 Street
Edmonton, Alberta T5L 4S8 Canada

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Step 4: Confirmation

Confirm that you have successfully completed all requirements listed above.

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Step 5: Assessment

Once all documentation is received, the assessment process will take approximately 12 weeks.

For more information regarding the policy changes for Alberta Nursing students and HCAs educated outside of Alberta see the [assessment information webpage](#).

Substantial Equivalence (SE) Assessment FAQs



Q: Are Alberta nursing student applicants eligible to work while their assessment is ongoing?

No, Alberta Nursing students must be successfully assessed and approved as Substantially Equivalent on the Directory to be eligible to work as a Health Care Aide (HCA) in Alberta.

For more information regarding the policy changes for Alberta nursing students educated outside of Alberta, see the [assessment information webpage](#).



Q: Are Alberta nursing graduates considered under the Alberta nursing student exemption?

No, applicants who are no longer “students” are required to complete the Substantially Equivalent Assessment and meet all requirements outlined on the [requirements](#) webpage.

The Alberta HCA Directory allows a 30-day grace period. Applicants who graduated from an Alberta nursing program within 30-days of their application submission date will be considered under the Alberta nursing student exemption until December 31, 2022.



Q: How long does the review process take?

The review of Alberta nursing student transcripts is completed within five business days of receipt of the transcripts.



Q: Are Alberta nursing students required to pay the assessment fee?

No, Alberta nursing students are **exempt** from the assessment fee until **December 31, 2022**.