



PREPARING FOR THE EXAM

Checklist for Student Success

IMPORTANT: Candidates have a maximum of 60 days from date of program completion to successfully complete the exam (all 3 attempts).

- Read the Candidate Handbook
- Review information on the HCA Directory website - Exam Pages
- Take the optional Practice Exam (up to 5 times) & review results
- Ensure access to private space and proper equipment to take online Provincial Exam
- Check computer & internet connection
- Review exam resources on HCA website
- Review the HCA Competency Profile
- Review course materials
- Read the Handbook again!