

FEE SCHEDULE

All fees are in Canadian dollars, may be subject to change and will have applicable GST added.

Credit or debit card payments are the only acceptable form of payment.

Fee Schedule

	Cost
Health Care Provider Substantially Equivalent Assessment Fee	\$300
HCA Practice Exam (five (5) Writes)	\$40
Provincial HCA Exam	
First Exam Write	\$200
First Exam Rewrite	\$200
Second Exam Rewrite	\$200
Deferral (Transfer), Cancellation (Withdraw), No Show, Did not Write	
First Exam Deferral Within five (5) Business Days	\$0
Additional Exam Deferrals Within five (5) Business Days	\$25
Cancellation of Exam Booking Within one (1) Business Day	\$25
Administration Fee	\$25

Deferral (Transfer)

- Candidates requesting a deferral from the exam, for any reason, will be permitted to defer their exam fees to the next exam sitting at no fee if requested within five (5) business days.
- The second exam deferral will be charged a \$25 administration fee.
- Candidates must pay the additional fees before being eligible to rebook the exam.
- After the third deferral, candidates will receive a refund, less \$25 administration fees and must reapply to write the exam.

Cancellation (Withdraw)

- Cancellations within one (1) business day will be refunded less \$25 administration fee.
- Cancellations less than one (1) business day will be given the status of “Did Not Write”.

Did Not Write

- Candidates arriving 15 or more minutes late will be given the status of “Did Not Write” and will forfeit the Exam fee.

No Show

- Candidates who do not show for an Exam write will forfeit the Exam fee.

Candidates who are unable to write due to extenuating circumstances (e.g. serious health condition, life event, inclement weather, disaster conditions) may request the Alberta HCA Directory to consider a refund (less administrative fees) or deferral of the exam fee on a case by case basis.

GST (CDN\$) will be added to all Fees.

GST #87224 2979 RT 0001