

## FEE SCHEDULE

*All fees are in Canadian dollars, are subject to GST and may also be subject to change.*

*Credit or debit card payments are the only acceptable form of payment.*

### Exam Fee Schedule

|   | <b>Cost</b> |
|---|-------------|
| <b>Health Care Provider Substantially Equivalent Assessment Fee</b> | \$300       |
| <b>HCA Practice Exam (five (5) Writes)</b>                          | \$40        |
| <b>Provincial HCA Exam</b>  |             |
| <b>First Exam Write</b>   | \$200       |
| <b>First Exam Rewrite</b>   | \$200       |
| <b>Second Exam Rewrite</b>  | \$200       |
| <b>Deferrals, Cancellations, No Shows, Did not Write</b>            |             |
| <b>First Exam Deferral Within five (5) Business Days</b>            | \$0         |
| <b>Additional Exam Deferrals Within five (5) Business Days</b>      | \$25        |
| <b>Cancellation of Exam Booking Within one (1) Business Day</b>     | \$25        |
| <b>No Show</b>  | \$200       |
| <b>Did Not Write</b>  | \$200       |
| <b>Administration Fee</b>   | \$25        |

#### **Deferrals**

- Candidates requesting a deferral from the exam, for any reason, will be permitted to defer their exam fees to the next exam sitting at no fee if requested within five (5) business days.
- The second exam deferral will be charged a \$25 administration fee.
- Candidates must pay the additional fees before being eligible to rebook the exam.
- After the third deferral, candidates will receive a refund, less \$25 administration fees and must reapply to write the exam.

#### **Cancellations**

- Cancellations within one (1) business day will be refunded less \$25 administration fee.
- Cancellations less than one (1) business day will be given the status of “Did Not Write”.

#### **Did Not Write**

- Candidates arriving 15 or more minutes late will be given the status of “Did Not Write” and will forfeit the Exam fee.

#### **No Show**

- Candidates who do not show for an Exam write will forfeit the Exam fee.

*Candidates who are unable to write due to extenuating circumstances (e.g. serious health condition, life event, inclement weather, disaster conditions) may request the Alberta HCA Directory to consider a refund (less administrative fees) or deferral of the exam fee on a case by case basis.*

GST (CDN\$) included in Fees.  
GST #87224 2979 RT 0001