

## FAQs - Substantial Equivalence Assessment

1. What is the Substantial Equivalence Assessment Process?

Once the College of Licensed Practical Nurses of Alberta (CLPNA) has received the HCAs curriculum an assessment spanning 4 – 8 weeks will be conducted. The curriculum must meet a minimum equivalency of 75% and meet the English Language Proficiency requirement to be considered substantially equivalent.

2. How much is the Substantial Equivalence Assessment?

The assessment fee is: \$300.00 CAD

3. How do I enroll in the HCA Directory?

Please review the "[How to Enroll in the Alberta HCA Directory](#)" document

4. How do I know if I meet the English Language Proficiency requirements?

Please review the [English Language Proficiency](#) document

Please review the Duolingo Test substitute document

5. How do I find my curriculum?

To request your curriculum please contact your institution to have your curriculum sent to [assessment@albertahcadirectory.com](mailto:assessment@albertahcadirectory.com)

Curriculums may be mailed to CLPNA at:

13163 146 St NW, Edmonton AB T5L 4S8

6. My institutions curriculum no longer exists, what can I provide instead?

If a curriculum is no longer available, please provide the – Program Learning Outcomes to [assessment@albertahcadirectory.com](mailto:assessment@albertahcadirectory.com)

7. Where can I find the Alberta HCA Substantial Equivalence Assessment Policy?

Please review the [Alberta HCA Substantial Equivalence Assessment Policy](#)

8. How do I provide proof to my employer that I am Substantially Equivalent?

Once your curriculum has been received and assessed, the assessment fee payment has been received, and the Substantial Equivalence Module has been completed.

The HCA will receive a Substantially Equivalent status on the Directory and a letter confirming the receipt of this status will be available to the HCA through the Directory; this letter is downloadable and will remain available through the HCAs Directory portal.

9. What happens if I do not meet the English Language Proficiency requirement and/or with a curriculum that does not satisfy the minimum equivalency?

An applicant that does not meet the English language Proficiency requirement and/or with a curriculum that does not satisfy the minimum equivalence to the current Government of Alberta HCA Provincial Curriculum will be referred to an Alberta institution approved to offer the HCA Program for further options.

10. I do not live in Alberta or have an employer in Alberta, but I graduated from an institution in Alberta before 2005, will I be required to complete the assessment?

Yes, as you completed your program before the curriculum was updated you will be required to complete the substantial equivalence assessment process.

11. Do I have to complete this assessment if I graduated from a Government of Alberta post-secondary institution?

No, if you graduated from a Government of Alberta post-secondary institution then you do not have to complete the assessment.

12. Do I have to complete an exam after my assessment has been completed?

All HCAs undergoing the Substantial Equivalence assessment must complete a “Working in Alberta” module provided through Moodle after their assessment has been confirmed by the CLPNA Assessor.